



**MAKANA**  
MUNICIPALITY | EASTERN CAPE  
...a great place to be

## **SPECIAL COUNCIL MEETING**

**DATE : 28 MARCH 2018**

**TIME : 09:00**

**VENUE : COUNCIL CHAMBER**


IN TERMS OF SECTION 20(1) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 32 OF 2000, MEETINGS OF A MUNICIPAL COUNCIL AND THOSE OF IT'S COMMITTEES ARE OPEN TO THE PUBLIC, INCLUDING THE MEDIA, EXCEPT UNDER CERTAIN STATUTORY CIRCUMSTANCES



26 March 2018

To All Councillors  
Makana Municipality  
GRAHAMSTOWN

**NOTICE IS HEREBY** given that a Special Council meeting will be held in the **COUNCIL CHAMBER** on **WEDNESDAY, 28 MARCH 2018 at 09:00** to consider the following items on the Agenda:

  
CLY Y. VARA  
SPEAKER

**AGENDA**

- SC1. OPENING STATEMENT - SPEAKER
- SC2. STATEMENT BY THE EXECUTIVE MAYOR
- SC3. APPLICATIONS FOR LEAVE OF ABSENCE (WRITTEN APOLOGIES)
- SC4. OFFICIAL ANNOUNCEMENTS – ACTING MUNICIPAL MANAGER
- SC5. DISCLOSURES OF INTEREST (BY COUNCILLORS)
- SC6. REPORTS BY THE ACTING MUNICIPAL MANAGER (AS PER THE AGENDA)

SC6.1 Report on submission of Oversight Report on the Annual Report of 2016/17

1 - 24

SC6.2 Draft Integrated Development Plan (IDP) (DOCUMENT WILL BE EMAILED)

25 - 27

SC6.3 Tabling of draft MTREF Budget 2018/19 to 2020/21 for adoption

28 - 64

**ALL THE POLICIES BELOW WILL BE EMAILED.**

**HARD COPY OF POLICY FILE IS AVAILABLE FOR PERUSAL**

- a) Budget Process Policy
- b) Asset Management Policy
- c) Grant Policy
- d) SCM Policy for Standard Infrastructure Procurement and Delivery Management
- e) Draft Virement Policy
- f) Supply Management Policy
- g) Tariffs 2018-2019
- h) Overtime Policy



- i) Leave Policy
- j) Training/Study Assistance
- k) Internship
- l) Substance and Travelling Allowance
- m) Hall bookings Policy
- n) Recruitment and Selection Policy

SC6.4      Change of name notification and approval of change of use of premises situated at erf 4905 Rini leased to Khulanathi Day Care Centre

65 - 82

SC7.      CLOSING REMARKS – SPEAKER